The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> SREE SEVUGAN ANNAMALAI COLLEGE

1.2 Address Line 1

> DEVAKOTTAI

Address Line 2

> DEVAKOTTAI EXTENSION

City/Town

> DEVAKOTTAI

State

> TAMIL NADU

Pin Code

> 630 303

Institution e-mail address

> dvkssac@yahoo.co.in

Contact Nos.

> 04561-272251, 279208

Name of the Head of the Institution:

> Dr.G.XAVIER

Tel. No. with STD Code:

> 04561-279066

Mobile:

> 9443502890

Name of the IQAC Co-ordinator:

A.S.Arulsamy

Mobile:

9488006463

IQAC e-mail address:

dvkssac@yahoo.co.in / dvkssac@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   TNCOGN16458

1.4 Website address:

www.sreesevuganannamalaicollege.org.in

Web-link of the AQAR: www.sreesevuganannamalaicollege.org.in/AQAR2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.60	2014	2014 to 2019
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   03.10.2011

1.7 AQAR for the year *(for example 2010-11)*   2016 - 2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR   **2013-14**   (20/04/2018)
  ii.   AQAR   **2014 -15**   (17/09/2018)
  iii.   AQAR   **2015-16**_____   (10/10/2018)
  iv.   AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State [✓]   Central [ ]   Deemed [ ]   Private [ ]

  Affiliated College   Yes [✓]   No [ ]

  Constituent College   Yes [ ]   No [✓]

  Autonomous college of UGC Yes [ ]   [✓]

  Regulatory Agency approved Institution   Yes [ ]   No [✓]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

         Urban [ ]   Rural [✓] Tribal [ ]

  Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓] UGC 12B [✓]

      Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

  Arts [✓]   Science [✓]   Commerce [✓]   Law [ ]   PEI (Phys Edu) [ ]

  TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

  Others   (Specify) | .   Not Applicable |

1.11 Name of the Affiliating University (*for the Colleges*) | Alagappa University, Karaikudi |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Nil

Autonomy by State/Central Govt. / University | Nil |

University with Potential for Excellence | NA | UGC-CPE | NA |

DST Star Scheme | NA | UGC-CE | NA |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NA | Any other (*Specify*) | NA |

UGC-COP Programmes | NA |

2. IQAC Composition and Activities

2.1 No. of Teachers | 11 |

2.2 No. of Administrative/Technical staff | 5 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 3 |

2.5 No. of Alumni | 3 |

2. 6 No. of any other stakeholder and
     community representatives | 2 |

2.7 No. of Employers/ Industrialists | 2 |

2.8 No. of other External Experts | --- |

2.9 Total No. of members   25 (*3 Dual Positions)

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   4   Faculty   2

       Non-Teaching Staff Students   1   Alumni   1   Others   ---

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   ✓

       If yes, mention the amount   –

2.13 Seminars and Conferences (only quality related)

     (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos.   Nil   International   Nil   National   Nil   State   Nil   Institution Level   Nil

     (ii) Themes

2.14 Significant Activities and contributions made by IQAC

> Quarterly Meetings held
> Discussing various issues related to quality on the campus
> Demanding more infrastructure.

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality
   enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
More spacious building for library	Now made available with upstairs the new auditorium.
Regular sanitation at Boys and Girls toilets	Now arranged permanently.
New auditorium for	Was Under Construction and opened for

accommodating more students demanded	use on 18.01.2017

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

- All buildings got painted
- New auditorium brought to use..
- Additional classrooms approved

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	3	--
PG	--		5	--
UG	8	--	2	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

✓

1.2 (i) Flexibility of the Curriculum: CBCS/~~Core/Elective option / Open options~~
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	--

1.3 Feedback from stakeholders*
Alumni   Paren ✓   Empl [ ]   Studen [ ]   ✓
    (On all aspects)

Mode of feedback : Online [ ] Manual ✓ Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> New Syllabus for UG & PG Courses from 2014 – 2015.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	33	12	-	-
30	30(SF)	-	-	-

2.2 No. of permanent faculty with Ph.D.   20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	1	0	0	0	0	0	1	4	1

2.4 No. of Guest and Visiting faculty and Temporary faculty   _   -   30 (SF)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	29	1
Presented papers	10	22	1
Resource Persons	1	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Exposure to students/scholars and faculty members through seminars / workshops / lectures / Demos
- Departmental initiatives of sorts like weekly research colloquiums, web-sourced learning, etc.
- ICT Enabled Teaching-cum-Learning by students/scholars and faculty members

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5 (BS)

2.10 Average percentage of attendance of students

83%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	317	(10)5%	(95)50%	(77)40%	(9)5%	(191) 55%
PG	55	(5)9%	(48)87%	(2)4%	--	(55) 100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1

UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	15	10	9
Technical Staff	0			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1.Orienting and motivating members of the staff for applying for projects with external funding agencies of all types.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	-	--
Outlay in Rs. Lakhs	--	--	-	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	2	2	--
Non-Peer Review Journals	4	1	--
e-Journals	7	--	--

Conference proceedings	1	2	--

3.5 Details on Impact factor of publications:

Range 1.8 – 3.5   Average 2.847   index -   No s. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No.   --   Chapters in Edited Books   --

ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   --   DBT Scheme/funds   --

3.9 For colleges   Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   10

3.13 No. of collaborations   International   --   National   --   Any other   --

--

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency [--]   From Management of University/College [--]

Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	…Nil…
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
...Nil...						

3.18 No. of faculty from the Institution
      who are Ph. D. Guides   [6]
      and students registered under them   [8]

3.19 No. of Ph.D. awarded by faculty from the Institution   [--]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [--]   SRF [--]   Project Fellows [--]   Any other [--]

3.21 No. of students Participated in NSS events:

University level [--]   State level [--]

National level [--]   International level [--]

3.22 No. of students participated in NCC events:

University level [57]   State level [--]

National level [--]   International level [--]

3.23 No. of Awards won in NSS: **NIL**

University level	12	State level	--
National level	3	International level	--

3.24 No. of Awards won in NCC:

University level	02	State level	01
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	2	NSS	7	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 'Karuvelam' trees (a kind of parthenium) removed on a large scale in the Ezhuvankottai village. (09.02.2017)

- An Awareness camp on Eye Donation organized for the students and the public on 31.08.2017.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50 Acres	--	--	50 Acres
Class rooms	30	--	--	30
Laboratories	6	--		6
Seminar Halls	2	--	--	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> GPF Accounting, Pay Bill, CPS Accounting, WIFI (Partial), All Notifications

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25283		380	90,326.00	25663	--
Reference Books						
e-Books						
Journals	25				25	
e-Journals						
Digital Database						
CD & Video	16				16	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	53	02	01	01	Nil	Nil	Nil	Nil
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Xerox machine -1
Total	53	02	01	01	Nil	Nil	Nil	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Nil

4.6 Amount spent on maintenance in lakhs :

  i) ICT

> --

  ii) Campus Infrastructure and facilities

> 4,13,879.00

  iii) Equipments

> 44,675.00

  iv) Others

> 81,646.00

  Total :

> 5,40,200.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial and Bridge Coaching
- Communication exercises
- Placement training and guidance

5.2 Efforts made by the institution for tracking the progression

- Scholarship
- Communal Reservation and Gender Equality
- Campus Tranquillity
- Student Feedback

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
996	93	8	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
384	35

Women

No	%
713	65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
25	329	Nil	803	Nil	1157	24	288	Nil	785	Nil	1097

Demand ratio 1:4   Dropout % Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

i. Department level initiatives like development of Competitive Exam skills.
ii. Interaction with successful candidates like Revenue Inspector, VAO.
iii. Special Coaching for UGC-NET/SET, TNPSC Exams.
iv. Career Guidance and Counselling.

No. of students beneficiaries   841

5.5 No. of students qualified in these examinations

NET   Nil   SET/SLET   Nil   GATE   Nil   CAT   Nil

IAS/IPS etc   Nil   State PSC   Nil   UPSC   Nil   Others   Nil

5.6 Details of student counselling and career guidance

> i.   Orientation Programme for Freshers
> ii.   Bridge Course and Remedial coaching for the needy students
> iii.   Department level guidance in career opportunities

No. of students benefitted   853

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	--	--	9

5.8 Details of gender sensitization programmes

> i.   Counselling given to Women students to sensitize them with   regard to gender biases.
> ii.   Special Conferences arranged with experts in law and women organizations.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   7   National level   --   International level   Nil

No. of students participated in cultural events

State/ University level   National level   International level

96   Nil   Nil

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 7 | National level | Nil | International level | Nil |

Cultural: State/ University level | -- | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	589	20,62,729
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: State/ University level | 01 | National level | Nil | International level | Nil |

5.12   No. of social initiatives undertaken by the students | 04 |

5.13 Major grievances of students (if any) redressed: more classrooms added

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**   – **L**earning **I**s **F**or **E**xcellence – **LIFE**
>
> **Mission** – **P**roviding the **R**ural Youth the **O**beissance with **V**alue-based **I**nstruction and **D**iscipline through **E**ducation - **PROVIDE**

6.2 Does the Institution has a Management Information System

> 1. Yes. Partly. General Administration is quasi-computerized.
> 2. Admission and attendance are semi-computerized.
> 3. Website is informative with more links and updated scrolls.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Done by the University (Alagappa University, Karaikudi)

6.3.2 Teaching and Learning

1. Hands-on experience, self-learning, peer-learning, and e-learning are encouraged in addition to traditional lecture method.
2. Continuous Internal Assessment and Systematic Learning with multi-media thrust.

6.3.3 Examination and Evaluation

1. Term-end and Final exams are conducted by the University.
2. Continuous Internal Assessment conducted by the college.

6.3.4 Research and Development

1. Project Culture Thrust implemented to Final Year Post-Graduate students.
2. Teaching faculty without Ph.D. are encouraged to take up Research programmes.
3. All the teaching staff, with or without Ph.D. motivated to apply for financial aids to pursue research projects to be socially productive.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- More library books and journals added every year
- Enhancement of ICT in all the Departments emphasized.

6.3.6 Human Resource Management

- Orientation/Refresher courses
- Career advancement scheme
- Inland and overseas participation in conferences and seminars.

6.3.7 Faculty and Staff recruitment

Done by the Management as per need under norms and procedures Prescribed by the Government.

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission

Nil

Based on merit and the Reservation Policy of the Government Transparency and early completion of admission effected.

6.4 Welfare schemes for

Teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc.
Non teaching	Group Insurance, Health Club, Festival Advance, Gym, Canteen, Co-operative Thrift and Loan facility, etc
Students	Scholarship, Fee Concession, Gym, Canteen, Ladies Rest Room, Fee concession and Add-on Courses through IGNOU, etc.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes ☑ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Expertise	Yes	Senior Faculty and IQAC
Administrative	Yes	JDCE, Madurai	Yes	Government Audit Bodies

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☑ No ☐

For PG Programmes   Yes ☑ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Made by the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Leadership development given

6.11 Activities and support from the Alumni Association

- Online alumni registration and interaction
- Prizes for College Sports Day sponsored

6.12 Activities and support from the Parent – Teacher Association

- Annual meets held
- Teaching staff appointed under PTA fund as per need.

6.13 Development programmes for support staff

- ICT training given
- Career benefits given when qualification and skills are met with

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Many saplings planted
- Medicinal plants nurtured
- Reduction of plastics use strived for

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Two day Freshers Orientation given to the students on Motivation, Self-analysis, and career opportunities.
- Use of multimedia in all spheres of learning in all the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- General hygiene of Staff , students and the environment improved.
- Staff vacancies filled.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Extension activities/community outreach programme planned and executed.
- Soft Skill Development

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Green cover expansion in the campus initiated
- Students encouraged to plant saplings in their surroundings

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. **Plans of institution for next year**

- Get More space for Students and Staff.
- Improvement of Quality on all fronts, Teaching, Learning and Administration.

Name   <u>A.S.ARULSAMY</u>   *Name*   <u>DR.G.XAVIER</u>

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____